

OPERATIONS DIRECTORATE SUPPORT OFFICERS MEETING

11 December 1974

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1. [REDACTED] OL/LSD, briefed the Support Officers on the courier system.
2. There will be an LSD meeting on 17 December at 1400 hours in Room GA13 for logistics officers. Chiefs of Support are invited to attend.

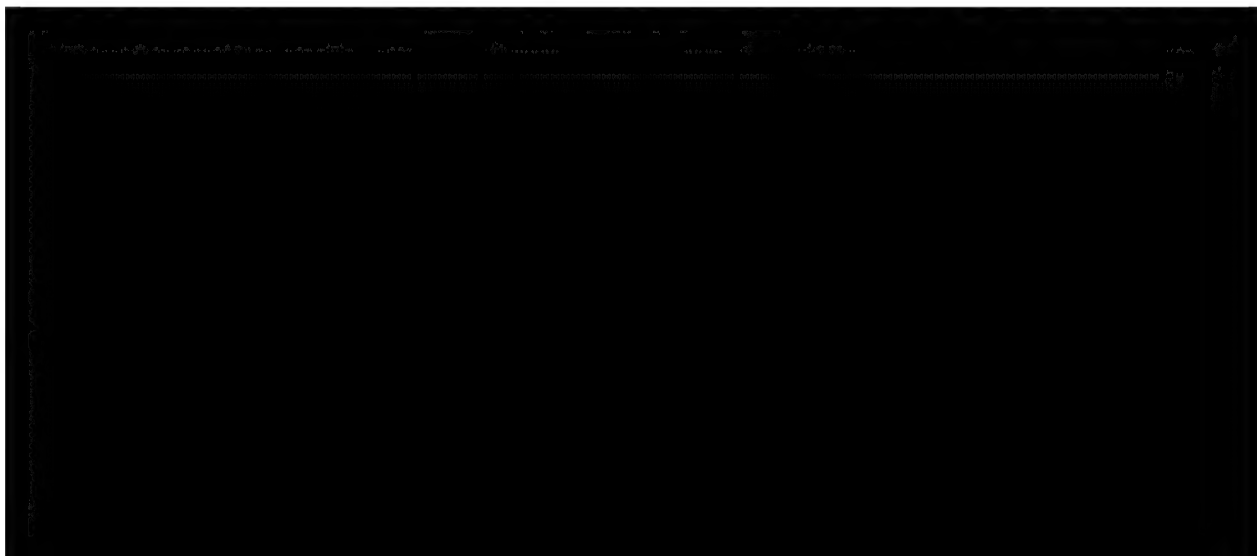
3. Retirement Statistics as of 6 December:

<u>1 July to 4 December</u>		<u>4 December --</u>	
Civil Service	47	Civil Service	59
CIARDS	<u>49</u>	CIARDS	<u>87</u>
	96		146
Pending disability			
		Civil Service & CIARDS	14
Pending			
		Civil Service & CIARDS	<u>92</u>
			106
<u>TOTAL</u>			
		From 1 July	<u>348</u>

4. Snow Emergencies. Please submit your names to SSA-DDA as soon as possible.
5. Recently Approved Support Officers Assignments.

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6.



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7. Correspondence. The DDO will shortly issue a memo to all Division and Staff Chiefs to emphasize that correspondence which is to remain within the Directorate need not be absolutely perfect manuscript. He will accept memoranda or other papers with legible corrections inked in. A great deal of money, both for supplies and secretarial time, has been spent in retyping memoranda. The DCI has also asked that similar procedures be followed for correspondence forwarded to his office.

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